

Revised 8/2021



**FOR COMMITTEE USE ONLY**

Junior (8-11) \_\_\_\_\_

Intermediate (12-14) \_\_\_\_\_

Senior (15+) \_\_\_\_\_

Complete:      YES      NO

# Highlands County Junior Livestock Show Small Animal Record Book

Each section of the Record Book must be **COMPLETED** and turned in according to the rules that govern your species. Failure to do so may result in a fine and disqualify you to show your animal as stated in the rule book. Determination will be made by the HC Jr. Livestock Committee. *If you have a Rabbit and a Poultry Project, you should submit two Record Books.*

Exhibitor Name: \_\_\_\_\_

Exhibitor Date of Birth: \_\_\_\_\_ Age as of September 1<sup>st</sup>: \_\_\_\_\_

Check the appropriate box and indicate number of animals entered on line:  
**THIS RECORD BOOK IS FOR MY:**  RABBIT PROJECT  POULTRY PROJECT  
\_\_\_\_\_ BUCK \_\_\_\_\_ DOE \_\_\_\_\_ HENS \_\_\_\_\_ ROOSTERS \_\_\_\_\_ TRIOS

***TO BE COMPLETED AT FAIR CHECK-IN:***

***My designated animal for the Overall Points Competition is:*** \_\_\_\_\_

FFA Chapter or 4-H Club Name: \_\_\_\_\_

I hereby certify that as the exhibitor of this project, I have personally been responsible for the care of this/these animal(s), have personally kept records on this project and have personally completed this record book.

\_\_\_\_\_  
Exhibitor Signature

\_\_\_\_\_  
Date

I certify that my son/daughter has completed this project and **COMPLETED** all sections of this record book and will comply with the rules and regulations of this fair.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

***If you need additional space in any section of this record book, the page can be copied and added to that section. Staple the record book in the top left corner – do not submit in a notebook.***

# **Youth Small Animal Project Agreement**

## ***(Complete at Beginning of Project)***

I, \_\_\_\_\_, agree to be responsible for caring for my project animal(s). This will include feeding, providing fresh clean water, health care, adequate housing, grooming and showing. I understand that this project is an educational tool to learn life skills, as well as skills needed in the industry. I understand that success in this project is not only determined at the show, but also on how well I maintain my record keeping. I also understand as owner of this animal project, it is my responsibility to keep neat, accurate and timely records in this record book.

I HEREBY CERTIFY THAT ANY DRUG, ANTIBIOTIC OR BIOLOGICAL RESIDUE WHICH MAY HAVE BEEN ADMINISTERED BY MYSELF, OR ANY OTHER PERSON, WAS DONE SO IN STRICT COMPLIANCE WITH THE MANUFACTURERS' LABEL REQUIREMENTS OR AS PRESCRIBED BY A VETERINARIAN.

\_\_\_\_\_  
Exhibitor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

### **PURPOSE:**

The purpose of this small animal project is to achieve the following:

1. To acquire an understanding of the animal industry by preparing for, purchasing, caring for and keeping accurate records on one or more animals.
2. To be able to identify the types and breeds of animals and employ efficient methods of production and marketing.
3. To understand the business aspects and economics of purchasing animals, feeds, facilities and equipment for an animal project.
4. To develop integrity, sportsmanship and cooperation.
5. To develop leadership abilities, build character and become responsible citizens.

# PROJECT ACTIVITY RECORDS

This is a record of the activities during the duration of your animal project. This would include the day you bought the animal(s), washed the animal(s), health related activities, attended and participated in clinics or shows, grooming, etc. It is expected that activities would be recorded weekly at a minimum.

Date	Description of Activity

# PROJECT ACTIVITY RECORDS - continued

*Additional pages may be copied and added if you run out of space.*

<b>Date</b>	<b>Description of Activity</b>

# PROJECT ANIMAL INVENTORY

The records in this book cover my FFA/4-H Project which consists of  animals.

Since you purchase feed and other items for (and possibly have income from) your entire project your records reflect all of your animals. (By including all the animals in your rabbit or poultry project in your records it eliminates having to estimate information for only the animals in the show.) If you only own the animal(s) you are showing, then # of animals = # entered in show.

List all animals you own at the beginning of the project and add any animals you purchase or animal(s) born during the project year. For instance, you may have 8 chickens in your poultry project and you are showing 3. You will list the 8 chickens and mark the ones you are showing in the first column.

**Beginning Value:** Purchase cost or if raised by you estimated initial value. **Ending Value:** Estimated ending value for age/condition of animal. If you sell an animal: record a \$0.00 ending value and record the amount received in the Production Income Section on page 11.

Check if this animal is entered in the show	Breed	Sex	Birth Date	Date Acquired	Beginning Cost or Value	Ending Value	End of Project Year Status (Sold, Kept, Etc.)
<b>Total Beginning Cost/Value of Animal Assets:</b>						X	X
<b>Total Ending Value of Animal Assets:</b>							X

# DEPRECIABLE PROJECT INVENTORY EXPLANATION

Depreciable project inventory assets are items that you will keep past the end of this project (examples include pens, clippers, feeders, etc.). In the Depreciable Project Inventory table (on Page 7) you will list all existing equipment/assets you had at the beginning of this project year. After listing existing inventory, you should also list those depreciable assets that you purchased this year. **DO NOT** list expendable items (examples include shampoo, grooming spray, etc.) Items that are expendable (or “used up”) during a project year are listed in the Non-Feed Expenses section on page 8.

**Asset Description** – Describe the item.

**Project Year Acquired** - List the year you obtained this item.

**Column A: Original Purchase Cost or Value** – List the cost of the item when you obtained it. If it was donated to you or a gift, estimate a beginning value for the item when you received it. On items owned from previous years, this value remains the same – look in your previous record books.

**Column B: Value at Beginning of this Project Year-** If purchased in this project year, this equals the original purchase cost or value (Column A). On items owned from previous project years, this should be the value from last year’s ending inventory (the item’s value in column D in last year’s record book). See example in the table below.

**Column C: Annual Depreciation of 10%** - This will be 10% of the **original** purchase cost for the item. (Column C = Column A X 0.10) Depreciation is the loss in value of your assets over the project year and is an expense. This is a basic economic method to spread out the cost of an item over its useful life.

**Column D: Value at the End of this Project Year** - This is equal to the value at the beginning of the project year minus the annual depreciation. (Column D = Column B – Column C)

## EXAMPLE TABLE FOR A 2021-22 Project Year Record Book (Note: you will have more items in your list):

Asset Description	Project Year Acquired	Column A: Original Purchase Cost or Value	Column B: Value at the Beginning of this Project year	Column C: Annual Depreciation 10% of Column A	Column D: Value at the End of this project year (B minus C)
<b>Rabbit Pen</b>	<b>2018</b>  <i>Purchased the pen in 2018</i>	<b>\$15.00</b>  <i>The pen cost \$15 in 2018</i>	<b>\$10.50</b>  <i>Equals value in Column D of your 2020 Record Book</i>	<b>\$1.50</b>  <i>\$15.00*0.10 = \$1.50</i>	<b>\$9.00</b>  <i>\$10.50 - \$1.50 = \$9.00</i>
<p><i>In the line above the following calculations would have happened over time:</i>            2018 \$15.00 (Column B) – \$1.50 (Column C) = \$13.50 (Column D)            The Pen was acquired for \$15 in 2018. The annual depreciation is \$1.50            2019 \$13.50 (This is the Value from previous year’s Column D) - \$1.50 = \$12.00 (column D)            2020 \$12.00 - \$1.50 = \$10.50 (Column D)            2021 \$10.50 - \$1.50 = \$9.00 (Column D)            Note the depreciation amount (Column C) does not change. It is always 10% of the original purchase cost.</p>					
<b>Feed Tray</b>	<b>2021</b>  <i>Purchased the Feed Tray this year.</i>	<b>\$5.00</b>  <i>The tray cost \$5</i>	<b>\$5.00</b>  <i>Same as Column A because it was purchased this year.</i>	<b>\$0.50</b>  <i>\$5.00*0.10 = \$0.50</i>	<b>\$4.50</b>  <i>\$5.00 – 0.50 = \$4.50</i>
<b>Total Depreciation Expense of all assets = Sum of Column C:</b>				<b>\$2.00</b>	
<b>Total Value of Project Assets at End of Year = Sum of Column D:</b>					<b>\$13.50</b>
<i>This value would be utilized for the balance sheet of a business which reports assets and liabilities.</i>					
In your table on page 7, you are not expected to write out the calculations or explanations shown in <i>italics</i> above.					

## DEPRECIABLE PROJECT INVENTORY TABLE

Asset Description	Project Year Acquired	Column A: Original Purchase Cost or Value	Column B: Value at the Beginning of <b>this</b> Project year	Column C: Annual Depreciation 10% of Column A	Column D: Value at the End of <b>this</b> project year <b>(B minus C)</b>
<b>Total Depreciation of all Project Assets = Sum of Column C:</b>					
<b>Total Value of Project Assets at End of Year = Sum of Column D:</b>					

**NON-FEED EXPENSE RECORDS**

List expenses for items that you will not have at the end of the project. This includes veterinary and medicine expenses, other show entry fees and other expendable items such as grooming products, bedding, pest control, etc. **Remember:** Depreciable Project Inventory items are **not** listed here. The cost of your animal(s) is/are **not** listed here. Feed is **not** listed here.

<b>Date</b>	<b>Description of Item</b>	<b>Purchased From</b>	<b>Total Cost</b>
<b>TOTAL NON-FEED EXPENSES:</b>			



## FEED EXPENSE RECORDS

List all feed expenses (concentrates, bag feed, corn, vegetables, etc.). List each feed purchase separately.

Date	Type of Feed	Purchased From	Pounds	Cost
<b>Page 9 Subtotal - Pounds of Feed:</b>				
<b>Page 9 Subtotal - Feed Cost:</b>				

## FEED EXPENSE RECORDS (continued)

Date	Type of Feed	Purchased From	Pounds	Cost
<b>Page 10 Subtotal - Pounds of Feed:</b>				
<b>Page 10 Subtotal - Feed Cost:</b>				

**Calculate the Total Pounds of Feed and Total Feed Costs below:**

<b>Subtotal Pounds of Feed (Page 9):</b>	
<b>Subtotal Pounds of Feed (Page 10):</b>	+
<b>Total Pounds of Feed:</b>	
<b>Subtotal Feed Cost (Page 9):</b>	
<b>Subtotal Feed Cost (Page 10):</b>	+
<b>Total Feed Cost:</b>	

## PROJECT INCOME RECORDS

*Additional pages may be copied and added if you run out of space. **If** you add a page – remember to add the subtotals on each page to get a "total other income" and "total production income" that are used in the Project Summary Calculations on p. 13.*

### OTHER INCOME

Record other income earned with this project's animal(s) such as show premiums, sponsor income, etc. If you have no other income from this project **prior to check in** at the HC Jr. Livestock Show, then enter zero.

Date	Description of Income	Total
<b>Total Other/Sponsor Income:</b>		

### PRODUCTION INCOME

Record Production Income generated throughout this year's animal project – for example: sale of eggs, sale of stock (chicks or rabbits). If you have no production income from this project **prior to check in** at the HC Jr. Livestock Show, then enter zero.

Date	Description of Product Sold	Quantity	Total
<b>Total Production Income:</b>			

## HEALTH RECORDS

Record all health-related activities (de-worming, vaccination or use of veterinarian services for any reason, NPIP testing, etc.). Include what you used, how much you used, and what you used it for. Include well-animal care. Fill in all applicable information. Indicate which animal was treated.

Date	Animal	Description of Activity	Product Used	Dosage	Withdrawal Time(Days)

## PROJECT SUMMARY CALCULATIONS

The records you have collected throughout your project are useful to evaluate the production management and basic economics of your animal project. These results are useful in evaluating production methods that you would continue or that may be improved in future projects. Be sure to check your calculations and show units.

<b>FEED RECORDS</b>	
Number of Animals (from Page 5)	1
Total Pounds of Feed Fed (from Page 10)	2
Total Cost of Feed (from Page 10)	3
<b>AVERAGE LBS. FEED FED PER ANIMAL:</b> (Line 2 divided by Line 1)	
<b>AVERAGE COST OF FEED PER ANIMAL:</b> (Line 3 divided by Line 1)	
<b>INCOME (<i>may be zero</i>):</b>	
<b>Total Other/Sponsor Income</b> (from Page 11)	4
<b>Total Production Income</b> (from Page 11)	5
<b>TOTAL INCOME:</b> (Line 4 + Line 5)	6
<b>EXPENSES:</b>	
<b>Total Beginning Cost/Value of Animal Assets:</b> (from Page 5)	7
<b>Total Depreciable Expenses</b> (Page 7)	8
<b>Total Non-Feed Expenses</b> (Page 8)	9
<b>Total Feed Cost</b> (Page 10)	10
<b>TOTAL EXPENSES:</b> (Line 7 + Line 8 + Line 9 + Line 10)	11
<b>PROFIT OR LOSS = INCOME – EXPENSES:</b> (Line 6 – Line 11)	

## **YOUR PROJECT IN PICTURES**

On the following pages you will show the "story" of your animal(s) throughout the project year. You should show the beginning and end of your project along with other experiences throughout the project year. Show at least two different skills that you have learned. Photos should include a **dated caption** with each photo. Explain what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? Spelling and grammar are included in the judge's decision.

**Photo requirement: a minimum of 5 pictures and a maximum of 8 pictures**

## **PROJECT PICTURES (continued)**

## **PROJECT PICTURES (continued)**



## **PROJECT PICTURES (continued)**

# PROJECT QUESTIONS

Answer the following questions about your project. Complete sentences and "paragraph" type answers are expected.

**Why did you select the breed(s) you are showing? What factors did you consider in picking your animal(s)?**


**What is your daily routine with your animal(s)?**


**After completing your Project Summary calculations (page 13), what production management methods will you continue and what improvements would you make?**


## PROJECT QUESTIONS (continued)

**What showmanship and grooming skills have you learned this year? What would you do differently in the future?**


**Putting money aside, what other personal gains did you experience during this project?**


## THE EXHIBITOR MUST COMPLETE THIS SECTION

**EXHIBITOR NAME:**

**CLUB OR CHAPTER NAME:**

**CIRCLE ONE:    POULTRY PROJECT                  RABBIT PROJECT**

## JUDGES SCORE SHEET – SMALL ANIMAL RECORD BOOK

SECTION	POINTS POSSIBLE	POINTS EARNED
Cover Page & Project Agreement (Page 1-2)	2	
Project Activity Records (Page 3-4)	8	
Project Animal Inventory (Page 5)	10	
Depreciable Project Inventory (Page 7)	8	
Non-Feed Expenses (Page 8)	10	
Feed Expenses (Pages 9-10)	10	
Project Income Records (Page 11)	4	
Health Records (Page 12)	8	
Project Summary Calculations (Page 13)	10	
Pictures (Pages 14 - 17)	10	
Project Questions (Page 18-19)	20	
<b>TOTAL POINTS:</b>	<b>Max pts. 100</b>	

*If a tie occurs, the judge will compare the Project Summary Calculations and the Project Questions to break the tie.*

**COMMENTS:**